



Service Guide

Gold Package: 11% +VAT

Platinum Package: 15% +VAT

Services	Gold	Platinum
• Free Market Appraisal	✓	✓
• Promotion	✓	✓
• Accompanied Viewings	✓	✓
• Full Reference Check	✓	✓
• Check All Legal Requirements Are Met & Legislative Documentation In Place	✓	✓
• Produce Legal Documentation	✓	✓
• Access to PropertyFile	✓	✓
• Sign-Up & Handover Keys With Tenants	✓	✓
• Collect Initial Payment Of Rent	✓	✓
• Ensure Either A Deposit Is Taken & Registered Within A Deposit Scheme OR Set Up A Deposit Replacement Scheme	✓	✓
• Communicate with Utility Providers	✓	✓
• Collection Of Monthly Rent	✓	✓
• Rent Guarantee	✓	✓
• Legal Protection	✓	✓
• Tenant Notice Management	✓	✓

Services Continued...

Gold

Platinum

- Repair Management
- Renewal Of Certification During Tenancy
- Rent Reviews
- Physical Inspections
- Virtual Inspections
- Annual Statement Of Income & Expenditure
- Pre-Checkout Inspection
- Final Inspection
- Deposit Release Via Deposit Scheme Or Finalisation Of **Deposit Replacement Scheme**
- Claim Against A Deposit Via Deposit Scheme OR Produce Claim Documentation & Collection Of Funds From **Deposit Replacement Scheme**



In Addition To The Fixed Packages Additional Services Can Be Added Or A Tailored Service Can Be Created.

- Promotion and forward details of potential viewers / applicants **£175 +VAT**
- Promotion to include accompanied viewings **£275 +VAT**
- Completion Of References To Include Immigration Checks/AMR **£75 +VAT per person**
- Inventory and Schedule Of Conditions **Priced Independently**
- Production Of Tenancy Agreement And All Legislative Documentation **£200 +VAT**
- Routine Inspection / Vacant Property Inspection **£75 +VAT**
- Service Of Notice **£150 +VAT**
- Check-out Report **Priced Independently**
- Deposit Claim With Either Deposit Scheme or NIL DEPOSIT **£150+VAT**
- Refund **£50+VAT**

